

Communications & Fundraising Manager

The European Network for the Work with Perpetrators of Domestic Violence (WWP EN) is looking for a Communications and Fundraising Manager for a full-time position as early as possible (April-May 2024).

You:

- Have several years of relevant professional experience in communications, ideally in an NGO, a social enterprise, or a political institution.
- Have several years of relevant professional experience in fundraising.
- Have completed university studies (or equivalent) in journalism, media and/or communication studies, or a similar focus.
- Can communicate fluently in written and spoken English and a second EU language. A good command of spoken and written German is an asset.
- Have an interest on the topic of domestic violence perpetrator work and previous work experience on gender-based violence. Knowledge of gender equality issues and LGBTQ+ rights are an asset.
- Possess strategic and conceptual skills coupled with the ability to implement projects pragmatically.
- Are proficient in social media management and digital communications. Knowledge of Typo3 & WordPress CMS, Adobe Creative Suite and Canva is an asset.
- Are creative and can think on your feet.
- Can work independently but are still great at teamwork.
- Are willing to take responsibility and enjoy challenges.

Your tasks:

- Technical and organizational coordination of the small communications team
- Development of thematic plans and communication strategies with the Executive Director
- Generation of audience-specific content for websites (Typo3 & WordPress), social media, and newsletters (CiviCRM)
- Development and support of webinars and online workshops
- Development of a concept for a trans-European annual campaign
- Advancement of organisational identity and organisational design (brand) in collaboration with the Executive Director
- Selection, management and guidance of external agencies and collaborators
- Enhancement of internal communications and community building within the network
- Implementing cohesive branding for all organisational outputs
- Support for Executive Director on fundraising tasks (donor scouting, relationship development, support in developing brand-specific materials for potential donors, fundraising strategy)

We offer:

- An exciting and varied position in a small, dedicated team with international network members
- A warm and welcoming office in a central location in Berlin or the possibility of remote work
- A competitive salary dependent on experience, qualification, and autonomy

The application process consists of 3 phases:

For **phase 1**, please send to alessandra.pauncz@work-with-perpetrators.eu:

1. A cover letter highlighting your interest and why you are the right candidate for this position by 14 April.
2. A CV highlighting relevant work experience.

In **phase 2**, selected candidates will be requested to complete a brief exercise.

Phase 3 will consist of an interview.

Only selected candidates will be contacted for further conversations.