

# EXPERT EVALUATION OF GRANT PROPOSALS

## Call for applications

---

### Contents

|   |   |
|---|---|
| Introduction.....   | 2 |
| Background and objectives .....                                       | 2 |
| Timetable and deadlines .....   | 3 |
| Availability and expected workload .....                              | 3 |
| Eligibility criteria.....   | 3 |
| Scoring.....  | 4 |
| Exclusion.....  | 4 |
| Procedure .....   | 5 |
| Application .....   | 5 |
| Selection .....   | 5 |
| Contracting.....  | 5 |
| Evaluation procedure .....  | 6 |
| Payment for participation .....                                       | 6 |
| Other conditions.....   | 6 |
| Record keeping.....   | 6 |
| Data protection .....   | 6 |
| Ownership and use of the results — IPR.....                           | 7 |
| Rejection — Reduction — Termination — Recovery of undue amounts ..... | 7 |
| How to apply .....  | 7 |
| Help .....  | 8 |

## Introduction

---

The European Network for the Work with Perpetrators of Domestic Violence (WWP EN) invites experts in the field of gender-based violence and perpetrator work to provide evaluations of grant applications submitted by member organisations.

## Background and objectives

---

In 2023, WWP EN will offer its members the opportunity to receive financial support through grants. To ensure the long-term quality of interventions its members provide, WWP EN is setting up an accreditation system to provide a victim-safety oriented/focused European standard for perpetrator work. The grants will support this standardisation process, as they will allow members to assess and improve their practices and thereby inform the development of the accreditation system and create a pathway for members to implement changes necessary to later become accredited.

The main objective of these grants is improving the safety and well-being of survivors by building capacity among perpetrator programmes to deliver accountable, effective, and victim safety-oriented interventions aligned with the provisions of the Istanbul Convention. This will be done through funding projects which aim to

- Train professionals working with perpetrators,
- Set up or improve procedures related to child protection, risk assessment, evaluation of the efficacy of perpetrator programmes, as well as
- Improve cooperation with victims' support services and other relevant services for a coordinated community response.

The grant applications will be open to EU members who are

- Perpetrator programmes or
- National networks of perpetrator programmes.

Activities eligible for funding:

- Training
- Capacity building
- Setting up services
- Activities for the evaluation of the quality of service (including an external process)
- Setting up or improving the evaluation of the programme
- Improving support to victims and collaboration with victim support services
- Improving coordinated community response
- Improving specialised interventions for specific groups of perpetrators
- Improving fundraising capacity

- Improving intervention aiming at child protection (including programs for perpetrators that are fathers, specific interventions for fathers with visitation limitations, and development or improvement of the child protection policy)
- Improving risk assessment
- Improving informatisation of data collection and data management
- Improving advocacy capacity/reach with local administrations and key public authorities

In conjunction with other WWP EN activities, the grants will also increase knowledge on and promote the implementation of EU law and policy and the Istanbul Convention at national and local levels by providing members with means to improve the quality of their work in line with EU values.

## Timetable and deadlines

---

**Deadline for evaluator applications: 27.02.2023**

### Availability and expected workload

Applicants must be available for a 3-hour introductory meeting that will take place online in late March or early April 2023 (exact date to be announced).

Each evaluator must evaluate 3-6 project proposals and provide written scores and detailed feedback. Evaluations will take place within two weeks in April, to be specified when the call for proposals opens.

## Eligibility criteria

---

The applicant:

- Must be a natural person, not a legal entity.
- Must have at minimum a bachelor's degree or equivalent. In the absence of a degree, the applicant should demonstrate that they have an equivalent recognised professional qualification and experience.
- Must have **minimum of five years'** work experience with gender-based violence, intimate partner violence and/or in perpetrator programmes.
- Must have a good level of working English – the ability to work with others in English, understand and produce texts and hold a conversation. Both the information meeting and all the documentation will be in English.
- Should have experience in project management or coordination.
- Should have experience in evaluating project proposals.

## Scoring

| Criteria   | Percentage of the overall score |
|--|---------------------------------|
| Education – relevant degrees   | 15%                             |
| Work experience in gender-based violence, intimate partner violence and/or perpetrator programmes. | 40%                             |
| Experience in project management or coordination.  | 30%                             |
| Experience in evaluating project proposals.  | 15%                             |
| Total  | 100%                            |

## Exclusion

Persons working for organisations applying for funding will be excluded from consideration.

### EU rules for selection of experts

Persons who are subject to EU administrative sanctions (i.e., exclusion or financial penalty decision<sup>1</sup>) or are currently in one of the following exclusion situations that bar them from receiving EU funds can NOT work as evaluators:

- Are going through bankruptcy, winding up<sup>2</sup>, court-ordered administration, arrangement with creditors, suspension of business activities or similar procedures.
- Are in breach of social security or tax obligations.
- Are guilty of grave professional misconduct.<sup>3</sup>
- Have committed fraud, corruption, links to a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking.
- Have shown significant deficiencies in complying with primary obligations under an EU procurement contract, grant agreement, prize, expert contract, or similar.
- Are guilty of irregularities within the meaning of Article 1(2) of Regulation [No 2988/95](#)

<sup>1</sup> See Article 136 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 ('EU Financial Regulation') (OJ L 193, 30.7.2018, p. 1

<sup>2</sup> Closing the operations of a business, selling off assets, paying off creditors, and distributing any remaining assets to the owners

<sup>3</sup> Professional misconduct includes violation of ethical standards of the profession, wrongful conduct with impact on professional credibility, false declarations/misrepresentation of information, participation in a cartel or other agreement distorting competition, violation of IPR, attempting to influence decision-making processes or obtain confidential information from public authorities to gain an advantage.

- Have created an entity under a different jurisdiction with the intent to circumvent fiscal, social, or other legal obligations in the country of origin.

Evaluators will also be refused if they:

- Misrepresented information required as a condition for participating or failed to supply that information.
- Have a major pre-existing conflict of interest, such as:
  - Being involved in preparing a grant proposal (including pre-proposal checks).
  - Standing to benefit directly/indirectly if the proposal is successful.
  - Having a close family/personal relationship with any person representing an applicant.
  - Being a director/trustee/partner of an applicant or involved in managing an applicant's organisation.
  - Being employed or contracted by an applicant or a named subcontractor.

## Procedure

---

### Application

To apply, potential evaluators must fill out the online [application form](#). Applications must include information on relevant projects they have worked on.

### Selection

WWP EN will select evaluators based on selection criteria such as professional expertise and experience, language skills, geographical balance, gender balance, and conflict of interest. The procedure will be objective and follow the principles of non-discrimination and equal treatment. Selections will be based on the point system indicated in the [Eligibility criteria](#) section of this document.

In the case that two or more people have the same number of points, selection will be made along additional criteria:

- Gender balance
- Distribution of geographical origins of evaluators

### Contracting

After being selected, evaluators will sign a contract with the details relating to the assignment (e.g. tasks and working arrangements, remuneration and payment arrangements).

## Evaluation procedure

After the contract is signed, each evaluator will be granted access to the project proposals assigned to them in the online Grant Management System (GMS), along with a template for their scores and descriptions. They will only have access to the proposals they are evaluating and will not be able to see other scores.

After the proposals have been assigned, evaluators are obligated to inform the Regranting Officer as soon as possible about any potential conflicts of interest (e.g. after receiving access to the proposals you will be evaluating, you realise you have been involved with the applicant). Proposals will then be reassigned.

Each evaluator will have two weeks to complete their evaluation and submit it through the GMS. The start and end dates of the evaluation process are set by the Regranting Officer with some flexibility, taking into account the availability of the evaluators.

After confirming with WWP EN that all required documents were uploaded successfully and are clear, the agreed-upon fees will be paid out in a manner specified in the contract.

## Payment for participation

---

**Payment per evaluated project proposal** (including submitting complete documentation through the GMS): EUR 250.

Payments will be made in Euro. Payments are subject to the approval by WWP EN of the work performed.

Each evaluator will be asked to attend an introductory meeting (3 hours) and evaluate 3 – 6 projects. In your application, you can provide a preference for how many projects you would like to review. However, this will only be considered if the volume of applications allows it. Please only apply if you are ready to evaluate the maximum number of projects (6).

## Other conditions

---

### Record keeping

In case of ongoing checks, audits, investigations, litigation, or other pursuits of claims, evaluation and financial records and other supporting documentation must be kept until the end of these procedures.

### Data protection

Evaluators will work in the GMS and should be aware that any documents they download which include personal data of grant applicants must be handled following the General Data Protection Regulation (GDPR).

Where WWP EN processes the personal data of evaluators, appropriate technical and organisational security measures are in place to address data processing risks (preventing unauthorised access, reading, copying, alteration or deletion of personal data, etc.).

### Ownership and use of the results — IPR

The results of the evaluation process (including copyright and other intellectual or industrial property rights) will belong to WWP EN. The rights will be obtained for the full term of intellectual property protection, from the moment the results are delivered and approved. Delivery and approval are considered to constitute an effective assignment of rights. This transfer of rights is free of charge.

### Rejection — Reduction — Termination — Recovery of undue amounts

WWP EN may reject or reduce the remuneration and recover undue amounts, if the evaluator has committed substantial errors, irregularities or fraud or serious breach of obligations under the contract or during its award (including non-compliance with the call conditions, false declarations or breach of the Expert Terms of Reference or Code of Conduct).

Moreover, WWP EN may terminate the contract, if:

- The services are no longer needed, or the contract cannot (or can no longer) be fulfilled.
- There were substantial errors, irregularities or fraud, or serious breach of obligations under the contract or during its award (including non-compliance with the call conditions, false declarations, or breach of the Expert Terms of Reference or Code of Conduct ), in particular:
  - The work is not being implemented or implemented poorly or late.
  - The evaluator was found guilty of grave professional misconduct or fulfilled any other of the exclusion grounds set out above.

## How to apply

---

All proposals must be submitted directly online via the Online Grant Management System. To apply, follow these steps:

1. Register an account in the Grant Management System (<https://grants.work-with-perpetrators.eu/>) by clicking the “Register” button and following the instructions provided in the system.
2. Submit your application through the Grant Management System – after logging in, fill out your application and click “Submit.” You will receive a copy of your application via e-mail.



WWP | EUROPEAN NETWORK

## Help

---

In the case of technical difficulties during the registration and application process, please use the “get support” button at the top of the page in the Grant Management System.

If you have additional questions, please do not hesitate to contact us directly:

Ola Kurowicka – Regranting Officer,  
[o.kurowicka@work-with-perpetrators.eu](mailto:o.kurowicka@work-with-perpetrators.eu)  
[+49 151 54982485](tel:+4915154982485)



Funded by  
the European Union